

# **Results Treasurer/Board Director (Voluntary)**

# **About Results**

Results International (Australia) is part of a global network of organisations working to bring an end to poverty. Results has been operating in Australia for 35 years through both staff-led and volunteer-driven advocacy at a grassroots, national and global level.

We work with parliamentarians, the media and members of the community to influence political decisions that will bring an end to extreme poverty. This includes pushing for an increase in Australia's overseas aid budget and increased pledges to multilateral bodies that work on global health.

At the global level we work closely with our partner <u>ACTION</u> to improve equitable access to health and in Australia we act as the Secretariat to the Australian TB Caucus.

We are respected for our advocacy work and have a high profile in Australia's Federal Parliament and in the international development sector. For more on our work and impact, please watch this short video.

### **About the Role**

The Treasurer is a key member of Results' Board of Directors. This is an unpaid role and is open to applicants Australia-wide. Results is looking for applications from individuals keen to make a difference and champion the mission and vision of Results. The role is to oversee Results' financial affairs, and ensure that proper financial records and procedures are maintained. The Treasurer is supported by the Finance Subcommittee and works closely with Results' CEO and Operations Manager.

## **General Financial Oversight**

- oversee internal budget development and biannual reviews;
- support CEO and Operations Manager on financial matters, reviews and reports;
- ensure that appropriate accounting procedures and controls are in place;
- ensure robust financial governance and compliance with relevant legislation, eg,
  ATO, ACNC, SGL etc;



- support the annual audit and ensure any recommendations of the auditors are implemented;
- ensure accounts meet the conditions of contractual agreements with external agencies such as funders and statutory bodies.

# **Financial Planning and Reporting**

- prepare and present a treasurer's report at board meetings;
- present the accounts at the annual general meeting (AGM);
- advise on the organisation's financial policies;
- advise on the financial implications of the organisation's strategic and operational plans;
- ensure there is no conflict between any investment held and the aims and objectives of the organisation.

#### Other

- Chair meetings of the Finance subcommittee;
- as Board Director, contribute to governance and wider organisational goals of Results;
- contribute to the fundraising strategy of the organisation;
- occasional approval of bank payments (annual leave cover).

## **Qualities and Skills Preferred**

- experience of financial control and budgeting;
- experience of working with for-purpose grant administration;
- Exceptional Communication and interpersonal skills;
- Available on an ad hoc basis to bring about elements of the role;
- Ability to guide directors and management team on financial matters;
- Strong organisational ability;
- Alignment with Results' vision and mission

### **Time Commitment**

- an estimated commitment of 2 hours per week;
- attendance at Finance subcommittee meetings (5-6 per year online);
- attendance at board meetings (5-6 per year online/in person).



# **Application Process**

Please send a cover letter outlining your interest in the role, along with your CV, to <a href="mailto:secretary@results.org.au">secretary@results.org.au</a>. As part of the application process you will be required to provide a Police Check and proof of Directors Identification Number.

Applications close on 19 January 2025.

Results is an organisation that supports equal opportunities and encourages anyone with relevant skills and experience to apply. We actively encourage Aboriginal and Torres Strait Islander people, people from CALD backgrounds, LBGTIQA+ people, people with disabilities and others who have diverse experiences of our world to apply for this role.

# **Further Information**

For further information about the role, please contact Terina Stibbard, Board Chair at tjstibbard@gmail.com, or Rob Shwetz, Board Deputy Chair, at rob.shwetz@gmail.com to arrange a confidential discussion.